

Scheduled Work Internal Audit Plan 2013/14

| Project | Planned Days | Planned Completion Date | Current Stage | Recommendations | | | |
|---|--------------|--------------------------------|---------------|-----------------|-------------|-------------|-------|
| | | | | Total Red | Total Amber | Total Green | Total |
| <u>Business Continuity Review</u> The objective of this review is to determine the assurance that can be placed on the Barbican Centre's business continuity management system. | 15 | 31 st January 2014 | Complete | - | 1 | 9 | 10 |
| <u>Variation Orders and Change Control Procedures (Barbican Centre)</u> This review will examine the method by which project variations are notified, authorised and controlled, and the effectiveness of change control reporting arrangements. | 20 | 31 st March 2014 | Complete | - | 3 | - | 3 |
| <u>Barbican Centre – International Enterprise</u> The activities of this initiative will be examined with emphasis on governance, operational controls and measurement of outcomes. | 10 | 31 st December 2014 | Not started | - | - | - | - |

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|--|--------------|-------------------------------|---------------|-----------------|-------------|-------------|-------|
| | | | | Total Red | Total Amber | Total Green | Total |
| <u>Spot Check Reviews</u> | | | | | | | |
| <u>Cash Security (Petty Cash/Floats/Safes)</u> Probity check of cash holdings against agreed sums, security arrangements and reconciliations. | 5 | 30 th June 2013 | Complete | - | 2 | - | 2 |
| <u>ICT – Annual review</u> This review of strategy, security and operational control is intended to establish and assess the assurance level that can be placed on the Barbican Centre's ICT operation. | 5 | 31 st July 2013 | Complete | - | 3 | 3 | 6 |
| <u>Debt Management (including CBIS AR)</u> Probity check of debt levels and recovery action. | 5 | 31 st August 2014 | Complete | - | - | - | - |
| <u>Expense Claims (including staff hospitality)</u> Probity check of a sample of claims submitted by staff. | 5 | 31 st October 2014 | Draft Report | - | - | - | - |